

IMPORTANT ADVICE

- *We urge all those who are interested in submitting a nomination to attentively read the Call, familiarise themselves with the eligibility criteria, required documents, nomination procedure and submission mechanism.*
- *We strongly advise not to wait for the closing of the Call to submit your nomination as EADV Office support is not guaranteed for submissions too close to the deadline.*
- *Please bear in mind that incomplete Nomination Packs and documents non-compliant with the Call will not be considered valid and late submissions will not be accepted.*

**CALL FOR NOMINATIONS
EADV NEWS EDITOR**

TO THE FELLOW MEMBERS OF THE EADV:

Notice is hereby given that a Call for Nominations for the position of EADV News Editor is open as follows:

**TERM OF OFFICE: 2026-2031
Starting in autumn 2026**

**Nominations must be submitted to the Secretary General by
Thursday, 9 April 2026 at 13:00 hrs CEST**

The official time of submission will be the time recorded by the Call for Nominations database.

All potential candidates are requested to carefully read and respect the following instructions:

ELIGIBILITY CRITERIA:

NOMINEE

- Only Fellow Members in good standing and with voting rights are entitled to submit a nomination.

ENDORSERS

- Nominees must be proposed and seconded by two EADV Members in good standing and with voting rights.
- Members of the Executive Committee and Members of the Nomination and Election Monitoring Committee must not endorse (as proposer or seconder) nominees.

NOMINATION PROCEDURE:

Nomination Pack - To be valid, a **Nomination Pack must include:**

1. A complete and signed **Acceptance of Nomination** (dedicated form);
2. A **short CV (max. two A4 pages)**;
3. Recent head and shoulders **photograph**;
4. A **Position Statement - max. 300 words** – (dedicated form);
5. Completed and signed **Endorsement Forms** (from proposer and seconder – dedicated form);
6. An updated and signed **Conflict of Interest Disclosure Form** (dedicated form);
7. A signed **Codes of Conduct and Behaviour Form** (dedicated form).

What, where and how:

- Instructions, forms and nomination submission information are available on the **“Calls for nominations” module on the MyEADV portal - <https://myeadv.org/>**.
- The following forms and relevant instructions are available on the “Calls for nominations” module: **Acceptance of Nomination, Mission Statement Form, Endorsement Forms** from a proposer and seconder, **Codes of Conduct and Behaviour Form** and **Conflict of Interest Disclosure Form (COIDF)** (as the COIDF form is part of a nomination procedure, the version available on the nomination module is pre-compiled with “*Nominee for EADV elected positions*” which is the required category – further categories may be added should they correspond to the nominee’s situation).

- **Date of nomination forms: the nomination forms listed above must relate to this Call**, consequently bearing a date relevant to this Call's period (please be informed that the date is automatically generated by the form);
- We strongly invite all interested in submitting a nomination to become familiar with the nomination procedure and not to wait until the deadline to submit their nomination.
- Submission 72 hours before the closing of the Call does not guarantee EADV Office support.
- All email exchanges related to your nomination will be sent to the email address provided to the Academy as part of your membership profile. Consequently, please ensure it is up-to-date and valid.

NOMINATION AND CANDIDACY INFORMATION

Conduct, Behaviour and Conflict of Interest Statement:

- Codes of Conduct and Behaviour must be observed by candidates at all times;
- All candidates must agree to adhere to the Code of Conduct of the Academy, complete the Conflict of Interest statement of the Academy and adhere to the Rules governing the behaviour of candidates presenting for election as provided for in the bylaws. Failure to do so may invalidate the candidature (from the EADV statutes, article 14).

Nomination and Nomination Pack:

- All forms must be duly filled out, signed and must relate to the period of this Call to be considered valid;
- All the submitted documents must be in English, the Academy's official language, to be considered valid;
- CVs longer than two A4 pages will not be considered valid;
- Mission statements not on the dedicated EADV form and/or exceeding 300 words will not be accepted;
- Incomplete Nomination Packs and documents non-compliant with the Call will not be considered valid and late submissions will not be accepted;
- The submitted documents (e.g. CV) should not contain personal sensitive data.

The Nomination and Election Monitoring Committee and the Candidate Selection Working Group:

- All nominations will be subject to approval by the Nomination and Election Monitoring Committee (NEMC);
- A Working Group to confirm the candidates' suitability to the role and to pre-select up to five suitable candidates will be appointed by the Executive Committee as per relevant EADV News Editor election regulations;
- This Working Group shall include the JEADV Editor-in-Chief, a Board Representative to the EC and a Board Member having experience with scientific newsletters/journals/magazines.

Candidate Profile:

- The names and countries of the candidate, proposer and seconder, as well as the CV, mission statement, photograph and duly filled out and signed Conflict of Interest Disclosure Form of the candidate will be made public to the voters as part of the Candidate Profile.

Term of Office:

- The term of office of the elected candidate is scheduled to start in the autumn of 2026 (end of September/beginning of October 2026);
- The term of office of the EADV News Editor is of five years.
- The EADV News Editor shall serve no more than two terms of office.

For the submission of the required material, please refer to the previously mentioned nomination submission module on the MyEADV portal

Questions may be addressed to eadvelections@eadv.org

Do not forget:

- **The Call closes on Thursday, 9 April 2026 at 13:00 hrs CEST;**
- **Please ensure to submit your Nomination Pack before the deadline;**
- **The official time of submission will be the time recorded by the Call for Nominations module;**
- **Submission 72 hours before the closing of the Call does not guarantee EADV Office support**

PRELIMINARY ELECTION INFORMATION

- The election of the EADV News Editor will be conducted online, currently planned to be held in the coming months (Spring 2026). Upon confirmation of candidacy, the candidates will receive further details.
- The election will be conducted by Civica Election Services (CES), the Academy's longstanding supplier for online votes. The voting system used is safe and confidential.
- As per relevant EADV regulations, EADV Board Members will be called to elect the EADV News Editor. They will receive voting emails from CES - with a CES domain (e.g. @cesvotes.com).

Election results will be announced as follows:

- Candidates will receive official communication via email from the Secretary General following the following the relevant elections; and
- Upon the start of the term of office (autumn 2026), the name, country and photograph of the elected candidate will be published on the EADV website – EADV Leadership and Committees page <https://eadv.org/about-eadv/leadership-and-committees/> (for the Academy's privacy regulations see [EADV Privacy Policy](#)).

USEFUL INFORMATION RELATED TO THE EADV NEWS AND TO ITS EDITOR

The EADV News aims to enhance cohesion among the EADV members acting as a means of communication for activities related to EADV member rights and/or benefits (e.g. notice of Annual General Meetings, scholarships and/or grants, EADV scientific/educational events). In addition, it is expected to serve as an informative channel for the Academy's members concerning international Dermatology and Venereology, as well as supporting the standing of the Academy in an international setting.

The EADV News Editor is expected to take responsibility on the content of the EADV News issues, maintaining unbiased and fair editorial content.

The EADV News is normally published four times a year, i.e. a spring issue, a summer issue, an autumn issue, and a winter issue - <https://eadv.org/publications/eadv-news>

Board Meetings and other Meetings

- The EADV News Editor is expected to attend Board Meetings (normally twice a year in connection with the Spring Symposium and Congress), reporting on activities, tasks and duties pertinent to the position (i.e. EADV News Editor's Report).
- The EADV News Editor is also expected to chair editorial meetings in preparation for every quarterly (seasonal) issue of the EADV News.

EADV Office support, Spring Symposia and Congresses, and travel to Board Meetings

- The EADV News Editor receives administrative support from the EADV Office – normally from a member of the Marketing and Communications Team - and from external suppliers concerning the layout and design of the publication;
- Concerning attendance at EADV Board Meetings for the presentation and approval of the EADV News Editor's Report, the EADV News Editor is granted free access to the two main EADV events (i.e. Symposia and Congresses);
- Concerning travel to the events' venues, accommodation will be booked by the EADV and the EADV News Editor will receive travel reimbursement within pre-set limits.