

## GUIDELINES

### EADV Research Fellowship (Grant) by the PPRC

The EADV Research Fellowship is a scholarship funded by the EADV with the aim of supporting the research training of junior dermatologists-venereologists, residents in dermatology-venereology, or junior scientists in a high standard academic center based in a country other than their own.

### Purpose of the Fellowship

The purpose of the fellowship is to provide support for young dermatologists or trainees in dermatology-venereology or junior scientists from other basic science disciplines (post-doctoral scientists) to receive advanced training on basic or clinical research in dermatology-venereology in a high standard clinical or research center at a country other than their own.

The goal of the fellowship is to support the initiation of an academic career by the Fellow/Young Investigator, to transfer knowledge and technical skills to the Home Institution and promote the establishment of research collaborations among European and international centers.

### Eligibility criteria

Eligibility criteria for candidate Fellows are:

- The applicant must be EADV member
- The Fellow is a dermatologist-venereologist or a resident in dermatology- venereology or a junior scientist with special interest in dermatology- venereology (post-doctoral scientist) under the age of 40 on the day of application (or has obtained the specialist degree within 5 years of application submission).
- The Fellow can be either of European Nationality (5 positions available) or Non-European Nationality (1 position available).
- The Fellow has previous published experience in the field of research, he or she is planning to engage in or have a track record in skin research documented by his/her publication records.
- An established agreement between the candidate Fellow and a research or clinical center (Host Institution) that offers excellent research opportunities for the specific research subject and has accepted the candidate for a one-year fellowship.
- A detailed project that will be submitted by the candidate.

### Tenure

The fellowship lasts for 3, 6 or 12 months and should start within the first trimester of the year after submission (January to March). This is following a formal evaluation of the application process by the PPRC.

Any extension of funding is not intended but a re-application for a 2nd fellowship could be considered if it is well-justified by the productivity of the Fellow. If for any reason the Fellow has to stop his/her training period, the refund of the fellowship may be required.

### Level of Support

The EADV Research Fellowship recipient will be supported by a maximum sum of 36'000 Euros (18'000 for 6 months or 9,000 EURO for 3 months) for their travel and living expenses and their insurance coverage during the training period.

The grant will be issued as follows:

For a 12-month Fellowship, the first installment of 4,900 EUR will be transferred at the beginning of the Research Fellowship period upon receipt of the accommodation and travel payments. The next installments of 2'500 EUR will be transferred monthly, and the last installment of 3,600 EUR (10% of total grant) will be issued upon receipt and approval of the Final Report.

For a 6-month Fellowship, the first installment of 3,700 EUR will be transferred at the beginning of the Fellowship period upon receipt of the accommodation and travel payments and receipt of the statement from the hosting center confirming that the fellow is insured to conduct the training. The next installments of 2'500 EUR will be transferred

monthly, and the last installment of 1,800 EUR (10% of total grant) will be issued upon receipt and approval of the Final Report.

For a 3-month Fellowship, the first installment of 3'100 EUR will be transferred at the beginning of the Fellowship period upon receipt of the accommodation and travel payments. The second and third installment of 2'500 EUR will be transferred after 1st and 2nd month of fellowship and the last installment of 900 EUR (10% of total grant) will be issued upon receipt of and approval of the Final Report.

## Project

A detailed description of the research project that will be conducted by the candidate Fellow will be submitted electronically through the myEADV online portal to the PPRC and will be evaluated by the members of the Committee. The project may involve a basic science, a clinical or a translational research project with well- defined goals, a specific methodology that can be conducted in the Host Institution and achievable results with a one-year period. The content of the project will be planned in advance and in detail by the Fellow and his/her Research Supervisor at the Host Institution prior to its submission to the EADV along with the application form.

## Time plan

The deadline for application submission will be announced through the official EADV website, one year prior to the beginning of the Fellowship. Formal decisions will be announced after the PPRC Research Fellowship selections, and the funds will be transferred to the Fellow prior to the official start of the Fellowship.

## Application process

- The application will be submitted electronically through the myEADV portal. All documentation requested shall be collected and submitted to the EADV by the applicant. All documentation must be in English. It consists of the following parts: Personal Statement (presentation, summary of research interest, motivations for pursuing this fellowship)
- Project details information
- CV including list of original publications with position in authorship, h-index and citation index.
- **From the Home Institution:** Signed Statement Agreement of the Head of Department who should confirm that the Fellow can return to his/her position at the Department after the completion of the Fellowship.
- **From the Host Institution:** Signed Statement of the PI and/or Head of the Host Institution
- **From the Host Institution:** List of 10 Best Publications of the PI/Host Institution

The PPRC Chairperson and Members, so as the reviewers of the Research Fellowship cannot be involved and/or are not eligible to apply for Research Fellowship - due to conflict of interest.

## Re-application

A candidate whose application has been rejected can re-apply once more for an EADV Research Fellowship in the following year. This new application will be evaluated on an equal basis with any other new applicants.

## Selection of the research center

The Research Fellowship may be held in an appropriate academic/ university hospital, clinical center or research institution. The fellowship must involve at least one European institution; either from Europe to Europe, Europe to non-Europe, or vice versa.

Applications for an EADV Fellowship are made on the understanding that the host institution, the Research Supervisor and the Fellow agree to accept the regulations related to the programme.

**The EADV does not provide recommendations regarding research/hosting centers.** To obtain the signed approval of the Host Institution representatives is the key task for the candidate before he/she submits the application to the EADV.

### Subject of research period

Proposals must obviously result from discussion between the applicant and the Research Supervisor.

The applicant should submit personally composed proposals for research.

The committee will also take into account the long-term work project of the candidate and his/her future integration in the Academic community.

### Rules and Conditions

It will be a condition for any Fellowship recipient that he/she does not engage in private practice for personal gain during the period of the Fellowship.

The Research Fellowship is intended to be awarded for full time training in research. Any involvement in clinical activities should be directly related to the research project.

The application form has been designed to make it clear that the Head of the Host Institution is willing to receive the candidate and provide the necessary facilities.

Fellowship recipients will be subject to the normal conditions of service of the Host Institution so far as sick leave is concerned, but the EADV should be notified if a Fellow recipient is likely to be away through illness for more than a month.

If for any reason a Fellow has to stop his/her training before completing 80% of the length of the programme, the refund of the remaining amount of the grant may be requested. In exceptional circumstances the EADV will evaluate the situation and decide whether to apply or not this rule.

Any substantial changes in the research project or change of Research Supervisor will require the EADV's notification and approval.

### Progress/Final Report and Publications

Fellowship recipients are required to submit (in English)

- a) For a 12- month fellowship, a progress report that conveys what sub-goals have been accomplished (6 months report)
- b) For all fellowships, a final report at the end of the research period on the undertaken work and to inform the EADV of their proposed appointment upon conclusion of the research period. The report must be sent to the PPRC within one month of completing the research period signed by both, the Fellow and the Research Supervisor.

Fellowship recipients are encouraged to submit an abstract to the EADV's annual Congress, following the end of the research period.

The results of the research work may be published in any peer-review Journal, although publication to the JEADV is encouraged. The Fellow is expected to acknowledge the support by the EADV in any publication pertaining to the research work conducted during his/her Fellowship.

Fellowship recipients may be requested to present their fellowship during the PPRC Sessions which are held during EADV Congresses.