

**IMPORTANT ADVICE**

*We urge all who are interested in submitting a nomination to attentively read the Call, familiarise themselves with the required documents, nomination procedure and submission mechanism.*

*We strongly advise not to wait until the approach of the deadline to submit the Nomination Pack. Please bear in mind that incomplete Nomination Packs and documents non-compliant with the Call will not be considered valid and late submissions will not be accepted.*

**CALL FOR NOMINATIONS  
EADV PRESIDENT-ELECT**

**(PRESIDENT-ELECT 2024-2026, PRESIDENT 2026-2028, IMMEDIATE PAST-PRESIDENT 2028-2030)**

Notice is hereby given that a Call for Nominations for **EADV PRESIDENT-ELECT 2024-2026** is open.

**Nominations must be submitted to the Secretary General by  
Monday, 22 July 2024 at 13:00 hrs CEST**

*Please ensure to submit your Nomination Pack before the deadline.*

*The official time of submission will be the time recorded by the Call for Nominations database.*

All potential candidates are requested to carefully read and respect the following instructions:

**ELIGIBILITY CRITERIA:**

- Only **Fellow Members** in good standing and with voting rights are entitled to stand for election.
- Candidates must be proposed and seconded by two EADV voting Members in good standing. Members of the Executive Committee and Members of the Nomination and Election Monitoring Committee must not endorse (as proposer or seconder) nominees and/or write letters of support.

**NOMINATION PROCEDURE**

To be valid, a **Nomination Pack must include:**

1. A complete and signed **acceptance of nomination** form;
2. A **short CV (max. two A4 pages)**;
3. Recent head and shoulders **photograph**;
4. A **position statement** to address the candidate's vision for the EADV (**max. 300 words**);
5. **Two letters of support** from EADV voting members;
6. Complete and signed **endorsement forms** (from proposer and seconder)
7. An updated and signed **Conflict of Interest Disclosure Form** (when filling out the form, please **tick** the "**Nominee for EADV elected positions**" box and **specify** the **position you are applying for** in the space that follows "**hereby acknowledge that, as a:**");
8. A signed **Codes of Conduct and Behaviour Form**.

**VERY IMPORTANT INFORMATION**

Conduct and Behaviour:

- Codes of Conduct and Behaviour must be observed by candidates at all times;
- All candidates must agree to adhere to the Code of Conduct of the Academy, complete the Conflict of Interest statement of the Academy and adhere to the Rules governing the behaviour of candidates presenting for election as provided for in the bylaws. Failure to do so may invalidate the candidature.

#### Nomination and Nomination Pack:

- All forms must be duly filled out, dated and signed to be considered valid;
- All the submitted documents must be in English to be considered valid;
- CVs longer than two A4 pages will not be considered valid;
- Position statements longer than 300 words will not be accepted;
- Incomplete Nomination Packs and documents non-compliant with the Call will not be considered valid and late submissions will not be accepted;
- The submitted documents should not contain personal sensitive data.

#### Candidate Profile:

- The names and countries of the candidate, proposer and seconder as well as the CV, position statement, letters of support, photograph and duly filled out and signed Conflict of Interest Disclosure Form will be made public to the voters as part of the Candidate Profile.

#### Term of Office – General Information:

- The term of office of President-Elect is two years, automatically becoming President and Immediate Past-President for a time frame of six years.

**Submission of the required material is only possible electronically**

**Questions may be addressed to [eadvelections@eadv.org](mailto:eadvelections@eadv.org)**

#### **Do not forget:**

- **The Call closes on 22 July 2024 at 13:00 hrs CEST;**
- **Please ensure to submit your Nomination Pack before the deadline. The official time of submission will be the time recorded by the Call for Nominations database.**

The applications will be scrutinised by the Nomination and Election Monitoring Committee (NEMC) to confirm the candidate's suitability for office. In the event that there are more than three applicants, the NEMC may shorten the list to the most deserving three candidates in its view. In its evaluation, the Committee will particularly evaluate service and contribution to EADV affairs and international experience in medical affairs.

**The election of the President-Elect will be conducted electronically and is currently planned to be held between August and September 2024. Should this schedule undergo any changes, candidates will be informed accordingly.**

The electronic election will be conducted online utilising the services of an independent electoral organisation, the Civica Election Services (CES) of London, which guarantees secret and confidential voting.

EADV Members should ensure: (i) that they are entitled to vote according to the EADV Statutes - <https://www.eadv.org/statutes>; and (ii) that their current email address has been correctly submitted to the attention of the EADV Membership Affairs Department - [membership@eadv.org](mailto:membership@eadv.org).

**Voting members who will not have had the chance to vote during the electronic session, will be able to vote during the 2024 Annual General Meeting (AGM).**

**The result of the election will be confirmed at the end of the 2024 AGM currently planned to be held on Friday, 27 September 2024 starting at 12:30 CEST (during the EADV Congress in Amsterdam). Should this schedule undergo any changes the EADV members will be informed through the Academy's official channels (EADV website, mailing and social media).**

Election results will also be announced to the candidates via email with official communications from the Secretary General;

The name, country and photograph of the elected candidate will be published on the EADV website (for the Academy's privacy regulations see [EADV Privacy Policy](#))



Prof. Carmen Salavastru  
EADV Secretary General

24 June 2024