

## **GUIDELINES**

### **EADV Research Fellowship (Grant) by the PPRC**

The EADV Research Fellowship is a scholarship funded by the EADV with the aim of supporting the research training of junior dermatologists-venereologists, residents in dermatology-venereology, or junior scientists in a high standard academic center based in a country other than their own.

#### **Purpose of the Fellowship**

The purpose of the fellowship is to provide support for young dermatologists or trainees in dermatology-venereology or junior scientists from other basic science disciplines (post-doctoral scientists) to receive advanced training on basic or clinical research in dermatology-venereology in a high standard clinical or research center at a country other than their own.

The ultimate goal of the fellowship is to support the initiation of an academic career by the Fellow/Young Investigator, to transfer knowledge and technical skills to the Home Institution and promote the establishment of research collaborations among European and international centers.

#### **Eligibility criteria**

Eligibility criteria for candidate Fellows are:

- The Fellow is a dermatologist-venereologist or a resident in dermatology-venereology or a junior scientist with special interest in dermatology-venereology (post-doctoral scientist) under the age of 40 on the day of application.
- The Fellow can be either of European Nationality (5 positions available) or Non-European Nationality (1 position available).
- The Fellow has previous published experience in the field of research he or she is planning to engage in or have a track record in skin research documented by his/her publication records.
- An established agreement between the candidate Fellow and a research or clinical center (Host Institution) that offers excellent research opportunities for the particular research subject and has accepted the candidate for a one-year fellowship.
- A detailed project that will be submitted by the candidate.

## Tenure

**The fellowship lasts for 12 months and should start within the first trimester of the year after submission** (January to March). This is following a formal evaluation of the application process by the PPRC and approval by the EADV Board at the annual EADV meeting.

**Period shorter than 12 months will not be accepted.** Any extension of funding is not intended but a reapplication for a 2<sup>nd</sup> year could be considered if it is well-justified by the productivity of the Fellow. If for any reason the Fellow has to stop his/her training period, the refund of the fellowship may be required.

## Level of Support

The EADV Research Fellowship recipient will be supported by a sum of **30'000 Euros** for their travel and living expenses and their insurance coverage during the training period. The grant will be issued in two times: the first installment of 20'000 EUR will be transferred at the beginning of the Research Fellowship period, while the second installment of 10'000 EUR will be transferred upon receipt and approval of the Progress Report.

## Project

A detailed description of the research project that will be conducted by the candidate Fellow will be submitted electronically to the PPRC and will be evaluated by the members of the Committee and an external advisory Board composed by experts in the respective fields, preferentially members of the EADV and the ESDR. The project may involve a basic science, a clinical or a translational research project with well-defined goals, a specific methodology that can be conducted in the Host Institution and achievable results with a one-year period. The content of the project will be planned in advance and in detail by the Fellow and his/her Research Supervisor at the Host Institution prior to its submission to the EADV along with the application form.

## Time plan

The deadline for submission will be **1 April of the year prior to the beginning of the Fellowship**. Formal decisions will be announced after the EADV annual Congress and the funds will be transferred to the Fellow prior to the official start of the Fellowship, after formal approval by the EADV.

## Application process

The application will be submitted electronically at a designated site of the EADV website. It consists of three parts:

- Applicant's profile (to be filled in by the applicant) and a personal statement
- Project description (to be filled in by the applicant)
- Host institution (to be filled in by the host institution)

The first two parts must be filled in by the applicant and approved by the Head or Chief of the Home Institution, who should confirm that the Fellow can return to his/her position at the Department after the completion of the Fellowship. The third part (Host Institution) will be processed by the applicant to the proposed Research Supervisor who will complete the form and send it directly to the EADV office. Additionally, the applicant has to provide a **CV in English** including list of original publications with position in authorship, h-index and citation index.

The applicant has the responsibility to forward the first two completed parts and the CV to the Head/Chief of the Home Institution and to the proposed Research Supervisor where the research will be held, with the request to complete the third part.

The PPRC Chairperson and Members, so as the reviewers of the Research Fellowship cannot be involved and/or are not eligible to apply for Research Fellowship - due to conflict of interest.

### **Re-application**

A candidate whose application has been rejected can re-apply once more for an EADV Research Fellowship in the following year. This new application will be evaluated on an equal basis with any other new applicants.

### **Selection of the research center**

The Research Fellowship may be held in an appropriate academic/ university hospital, clinical center or research institution.

Applications for an EADV Fellowship are made on the understanding that the host institution, the Research Supervisor and the Fellow agree to accept the regulations related to the programme.

To obtain the signed approval of the Host Institution representatives is the key task for the candidate before he/she submits the application to the EADV.

### **Subject of research period**

Proposals must obviously result from discussion between the applicant and the Research Supervisor.

The applicant should submit personally composed proposals for research.

The committee will also take into account the long-term work project of the candidate and his/her future integration in the Academic community.

## **Rules and Conditions**

It will be a condition for any Fellowship recipient that he/she does not engage in private practice for personal gain during the period of the Fellowship.

The Research Fellowship is intended to be awarded for full time training in research. Any involvement in clinical activities should be directly related to the research project.

The application form has been designed to make it clear that the Head of the Host Institution is willing to receive the candidate and provide the necessary facilities.

Fellowship recipients will be subject to the normal conditions of service of the Host Institution so far as sick leave is concerned, but the EADV should be notified if a Fellow recipient is likely to be away through illness **for more than a month**.

If for any reason a Fellow has to stop his/her training before completing 80% of the length of the programme, the refund of the remaining amount of the grant may be requested. In exceptional circumstances the EADV will evaluate the situation and decide whether to apply or not this rule.

Any substantial changes in the research project or change of Research Supervisor will require the EADV's notification and approval.

## **Progress/Final Report and Publications**

Fellowship recipients are required to submit **(in English)**

a) a progress report that conveys what sub-goals have been accomplished in the first 6 months

b) a final report at the end of the research period on the undertaken work and to inform the EADV of their proposed appointment upon conclusion of the research period. The report must be sent to the PPRC within one month of completing the research period signed by both, the Fellow and the Research Supervisor.

Fellowship recipients are encouraged to submit an abstract to the EADV's annual Congress, following the end of the research period.

The results of the research work may be published in any peer-review Journal, although publication to the JEADV is also encouraged. The Fellow is expected to acknowledge the support by the EADV in any publication pertaining to the research work conducted during his/her Fellowship.

Fellowship recipients may be requested to present their fellowship during the PPRC Sessions which are held during EADV Congresses.